

What Irish Traders must do when importing to or exporting from the UK

Importing

1. Obtain an EORI
2. Authorise IEC as your customs broker (AEP5 with revenue and Attached form for IEC). Email to ecustomsaccounts@revenue.ie
3. Obtain a deferred account and TAN no with revenue if importing any goods liable to duty
4. Have your UK supplier complete a commercial invoice as below instructions for Uk shipper
5. Have your UK supplier authorise TPN as their customs broker

Exporting

1. Obtain an EORI
2. Authorise IEC as your customs broker (AEP5 with revenue and Attached form for IEC)
3. Have your UK importer authorise TPN as their customs broker
4. Produce a commercial invoice as below and log the job on the TPN web portal and upload the invoice to is as well as completing some extra customs related fields . The invoice must show the following details

1	Shippers address, VAT and EORI no.	6	Country of origin
2	Consignees address, VAT and EORI no.	7	Description of products
3	Incoterms	8	TH (commodity code, taric)
4	currency	9	Quantity of items
5	Value	10	Nett weight and gross weight in kilos
		11	Invoice no. and date

Each separate products/ commodity code should be summarised as below

description	TH code	pieces	nett weight	gross weight	value	origin
stone paving tiles	690723000	100	40 kilos	45 kilos	443.34	ca
cement building bricks	690410000	200	43 kilos	48 kilos	345.45	eu
tiles of light concrete	681011100	250	23 kilos	30 kilos	213.89	gb

What your UK trading partner must do

Requirements of your UK importers to ship with TPN (The Pallet Network)

- 1 Your UK importer must authorise TPN to act as your broker on the attached form and scan it back to us.
- 2 They must supply you with their EORI so you can show this on your shipping invoice

Note If the goods are of Irish or EU origin there will be no import duty and VAT will be collected in the normal vat returns, not at point of import

If there is duty payable on goods of third world origin your importer will need to have a deferred payment system in place with UK Revenue and supply the reference to you to be shown on the invoice .

Requirements of your UK exporters to Ireland via TPN

- 1 Your UK exporter must authorise TPN to act as your broker on the attached form and scan it back to us.
- 2 They must supply you with their commercial invoice and log the job on the TPN web portal and upload the invoice to is as well as completing some extra customs related fields. The invoice must show the following details

1	Shippers address, VAT and EORI no.	6	Country of origin
2	Consignees address, VAT and EORI no.	7	Description of products
3	Incoterms	8	TH (commodity code, taric)
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