

Brexit Check List – Are You Prepared?

⇒ Are you Brexit ready?

Has your company made any plans regarding your supply chain after 1st January 2021?

Yes / No

⇒ Do you have a person responsible for your Brexit compliance?

Yes / No

If Yes, please confirm their contact details;

⇒ Are you EORI (Economic Operators Registration & Identification) registered?

Every shipment requires both the consignor and consignee's EORI.

Yes / No

If No, the application is available at:

<https://www.revenue.ie/en/online-services/services/common/register-for-an-eori-number.aspx>

⇒ Do you have a Customs TAN account (Trader Account Number)?

If you registered for your EORI within the last twelve months, one would have automatically been allocated to you.

Yes/No

If No, do you have access to REVPAY (Revenue's payment system) to top up third party TAN accounts?

<https://www.revenue.ie/en/online-services/services/payments/making-a-payment-of-customs-and-excise-duty.aspx>

⇒ If you do not have access to REVPAY, how do you envisage paying duties & taxes due at time of import? Delays in paying duties & taxes due can cause delays and additional charges.



⇒ To enable us to continue to ship your UK consignments after Brexit takes effect on Jan 1st next, you need to appoint INDEPENDENT EXPRESS CARGO LTD* as your customs broker (see attached form)

*Independent Express is a member of The Pallet Network and will arrange all customs matters on UK shipments on our behalf.

⇒ Have you completed and signed a Direct Representation Form to allow Independent Express Cargo to complete the necessary Customs declarations required on your behalf.

Yes / No

If No, a Direct Representation Form is available from us. It must be signed by a Company Director.

⇒ Have you established the Commodity Codes for your products?
This will determine the duty/VAT that will be payable.

Yes/No

If No, commodity/HS codes can be searched at the following link. Your suppliers should also be able to assist.

https://ec.europa.eu/taxation_customs/dds2/taric/taric_consultation.jsp?Lang=en&SimDate=20160101

⇒ Do you know the Country of Origin of your goods?

Yes/No

⇒ Do you know under which INCOTERMS 2020 you have purchased/sold your goods?

Yes / No

If No, this requires immediate action, as this will clearly establish where the liability on transportation charges, taxes, duties and other charges lie, and how duty and vat is computed.

⇒ Have you spoken to your UK customers to ensure they are prepared for Brexit?

Yes/No

If No, immediate action is required. They MUST be in a position to liaise with our UK partners to facilitate customs clearance as necessary.



- ⇒ Have your UK customers registered for HMRC Transitional Simplified Procedures?
Transitional Simplified Procedures allow for minimal Customs formalities on entry to the UK.
Yes/No

If No, they can register through the following link;

<https://www.gov.uk/guidance/register-for-simplified-import-procedures-if-the-uk-leaves-the-eu-without-a-deal>

- ⇒ Have you reviewed your invoices to ensure they are correct for Irish export customs purposes and UK import customs requirements?
Yes / No

Invoices for shipments to the UK must be as per normal requirements for any export to a non-EU country. They must show your EORI number, Consignee's full details (vat number, contact, telephone number), Values, Currency, Commodity Code, Incoterms, Nett & Gross Weights, Country of Origin.

Contact us for any queries you may have at email owenc@indexp.com or Tel +353 86 8156501 (Owen Cooke)

Name :

Company Position :

Date:

The process for shipments between UK Mainland and Ireland with TPN our pallet network

⇒ **When booking a job on our system, you must;**

1. Input the customs data on our system as follows;

- a) Sender name, address, EORI
- b) Receiver name, address, EORI
- c) Quantity (pieces)
- d) Description of goods
- e) Value
- f) Nett & Gross weight
- g) Country of Origin
- h) HS (commodity) code
- i) INCOTERMS

2. Upload the commercial invoice, which must show the following;

- a) For both Consignor and Consignee, full address, VAT number, EORI number and telephone number
- b) INCOTERMS (international code indicating who is paying the freight costs)
- c) Country of Origin
- d) For every different product description, it must show;
 - i. Customs Commodity Code (Tariq)
 - ii. Quantity (pieces)
 - iii. Nett & Gross weight
 - iv. Value
 - v. Currency

Notes:

Every additional commodity code will cost extra for customs clearance. Items of the same commodity code should be grouped and have the above details entered only once against the group.